



KENT CONSERVATION DISTRICT

1679 SOUTH DUPONT HIGHWAY • DOVER, DELAWARE 19901 • (302) 608-5370 • WWW.KENTCD.ORG

EMPLOYMENT OPPORTUNITY KCD PERMITTING SPECIALIST

LOCATION: Richards and Robbins Building
89 Kings Highway
Dover, DE

Deadline: Until Filled

Salary: \$51,144.50/year

This is not a State of Delaware merit position. It is a one-year contractual position with the opportunity to work long term.

The Kent Conservation District, a governmental subdivision of the State of Delaware, is seeking applicants for the contractual services position of KCD Permitting Specialist with the Delaware Department of Natural Resources and Environmental Control (DNREC), Division of Water.

This position will process wetlands and subaqueous lands permit applications according to State Wetlands and Subaqueous Lands Regulations. The primary responsibilities of this position will be the review and coordination of permit applications for restoration activities funded by the Infrastructure Investment and Jobs Act (IIJA). This position will also assist in research supporting the development and potential updating of state wetlands maps, as well as assist in developing restoration project monitoring guidance. It is expected that the selected candidate has expertise related to wetlands and stream ecology and the ability to review engineering plans to evaluate disturbance minimization and/or restoration opportunities and/or requirements.

DUTIES:

This position may include:

- Conducting field studies or inspections and evaluations for compliance with permit and regulatory requirements.
- Conducting field visits with the public, contractors, consultants, and local and federal agencies to provide regulatory guidance for projects in State regulated wetlands and Subaqueous Lands.
- Coordination with the Army Corps of Engineers and the EPA with permitting requirement.

OTHER DUTIES INCLUDE:

- Receives general supervision.
- Work is performed independently and reviewed at completion.
- Leads Environmental Specialists and/or contractual staff in reviewing complex environmental project/program and obtaining regulatory approvals by planning, scheduling, staffing, managing, and evaluating efforts.
- Facilitates meetings and coordinates with project managers, regulatory agencies and other project stakeholders to resolve issues and ensure compliance with local, state and federal laws, rules and regulations.
- Regular contacts are typically with internal agency staff and external agency representatives, regardless of the method of communication, for the purpose of educating others on the benefits and intent of proper environmental compliance to gain support for projects and strategies.

JOB REQUIREMENTS:

Applicants must have education, training and/or experience demonstrating competence in each of the following areas:

- Possession of a bachelor's degree or higher in Environmental Planning, Biology, Environmental Science, Natural Science, Architectural History/Historical Preservation, Archaeology/Anthropology, or related field.
- Two years' experience in performing environmental specialist work which includes the analysis and assessment of environmental and/or cultural impacts of projects and/or programs.
- Two years' experience in analyzing and evaluating data.
- Two years' experience in technical report writing.
- Two years' experience in ensuring compliance with environmental laws, rules, regulations, standards, policies, and procedures.
- One year experience in environmental project management which includes planning, developing, implementing, managing, and evaluating environmental projects to ensure objectives are met.

CONDITIONS OF EMPLOYMENT:

1. Applicants must be legally authorized to work in the United States. The Kent Conservation District does not provide sponsorship for holders of H1-B Visas.
2. Direct Deposit of paychecks is required of all new employees.

BENEFITS:

The Kent Conservation District offers a comprehensive benefit package including: 37.5 hour work week with flexible scheduling options, 15 paid vacation days the first year, 9 paid holidays a year, and 15 paid sick leave days per year. Pension and health insurance are also included in the benefits package.

The Kent Conservation District is an Equal Opportunity Employer

TO APPLY, PLEASE EMAIL BOTH YOUR RESUME AND KCD APPLICATION ([PDF](#) or [MSWORD](#)) TO: (The KCD Application may also be downloaded from the KCD Employment Opportunities website) Patricia.Risher@delaware.gov

FOR MORE INFORMATION, PLEASE CONTACT

Patricia Risher

District Human Resources Liaison

DNREC Fiscal Management

97 Commerce Way

Suite 106

Dover, DE 19901

Phone: 302-608-5478

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Patricia.Risher@delaware.gov